

SHAISTA PARVEEN

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Professional Summary

SAP Professional with 4 years of experience, currently working as an **Associate SAP PP Consultant** at **Acxiom Consulting Pvt. Ltd., Noida, Uttar Pradesh** for 1 year, and previously as a **SAP Support Executive** in the **PPC (Production Planning and Control)** department for 3 years. Skilled in **SAP PP configuration, production planning, MRP (Material Requirements Planning), BOM (Bill of Materials), routing, work centers, and inventory management**, with hands-on expertise in **shop floor execution, capacity planning, stock transfers (STO), and end-user support**. Proficient in **SAP S/4HANA** and **SAP Cloud (Basic)**, driving **process optimization, operational efficiency**, and seamless integration in **manufacturing industries**.

Work Experience

Acxiom Consulting Pvt. Ltd. Associate SAP PP Consultant

Feb 2024 – Present
Noida, India

- Hands-on experience in **SAP PP configuration**, including Master Data, Planned Orders, Process Orders, Make-to-Stock (MTS), and Make-to-Order (MTO).
- Experienced in **SAP PP** across process industries, discrete industries, and manufacturing sectors, ensuring efficient production planning, material management, and workflow optimization.
- Configured **material master records**, selected relevant views and created records to support production processes.
- Created and maintained **work centers** with capacity data, categories, available capacity, and customized parameters.
- Optimized **Material Requirements Planning (MRP)** processes to improve inventory accuracy and production efficiency.
- Implemented **capacity planning** strategies to align production schedules with resource availability.
- Developed **custom reports** in SAP, reducing report generation time and enhancing data-driven decision-making.
- Provided **maintenance and support** for the SAP PP module, ensuring system stability and efficiency.
- Assisted **end users** online with real-time problem-solving and issue resolution.
- Addressed **end-user issues** by identifying root causes and delivering timely, effective solutions to improve operational productivity.
- Collaborated with **cross-functional teams** to analyze and redesign production workflows, reducing production lead times and enhancing overall efficiency.

VVDN Technologies SAP Support Executive (End User - PPC)

Nov 2020 – Jan 2024
Gurugram, India

- Executed **shop floor activities**, including order creation, conversion of planned orders, goods movements, order confirmations, and availability checks.
- Managed **PP functionalities**, including Master Data (Materials, BOMs, Resources, Production Versions), Product Master Data, MRP, Work Centers, and Routing.
- Performed daily **production punching** for international and domestic shipments, ensuring accurate data entry and process tracking.
- Confirmed **production orders** for finished and semi-finished goods, ensuring timely and accurate processing.
- Created and maintained **Stock Transfer Orders (STO)** and **Purchase Orders (PO)** to facilitate seamless inventory movement.
- Managed **gate entry** and **GRN (Goods Receipt Note)** preparation, verified incoming materials for compliance, and coordinated with teams for accurate inventory updates.
- Expert in **movement types**, including Transfer Posting (Plant to Plant), Goods Receipt (Purchase Order or Production Order), Transfer Posting (Sales Order Stock, Storage Location to Storage Location, Unrestricted to Blocked Stock), and Goods Issue for an Order.
- Created **Assembly Boards Delivery Challans** for plant-to-plant transfers, ensuring smooth logistics and documentation.

Education

Panchwati Institute of Engineering and Technology
B.Tech in Computer Science and Engineering with 7 CGPA

July 2021 – June 2024
Meerut, India

Government Girls Polytechnic
Diploma in Computer Science and Engineering with 72%

July 2018 – November 2020
Ballia, India

Training

Croma Campus Pvt. Ltd. | *SAP PP Trainee*

- Developed expertise in **MRP (Material Requirements Planning)**, **BOM (Bill of Materials)**, **routing**, and **work center management** to support efficient manufacturing processes.
- Gained hands-on skills in **production process management**, ensuring streamlined workflows and adherence to production schedules.
- Supported **shop floor execution** by assisting in implementing production orders and tracking progress.

Certifications

Completed the **Course on Computer Concepts (CCC)**, showcasing expertise in digital literacy, basic IT tools, and computer proficiency.

Skills

SAP Expertise: SAP Production Planning (PP), SAP ERP, SAP Materials Management (MM), **Material Requirements Planning (MRP)**, Master Data Management (MDM), **Bill of Materials (BOM)**, **Routing**, **Work Centers**, Production Orders (CO), **Capacity Planning**, **Inventory Stock Management**, Demand Planning, **Shop Floor Execution**, Batch Management, Goods Movement, **Stock Transfer Orders (STO)**

Softwares: Microsoft Excel, Microsoft Word, Microsoft PowerPoint, **SAP S/4HANA**

Soft Skills: **Leadership**, **Problem-Solving**, **Teamwork**, Communication, Analytical Thinking, **Process Optimization**