

SUMMARY

A Financial Services Professional with overall 7 years of experience with hands on experience in GL, AP, AR, and AA, CO Module. A highly motivated and detail-oriented graduate with a strong educational background in finance and a passion for SAP FICO. Seeking SAP FICO Consultant position to leverage my knowledge, analytical skills, and commitment to contribute to the success of the organization.

SKILLS

SAP FICO	● ● ● ● ●	General Ledger	● ● ● ● ●
Financial Analysis	● ● ● ● ●	FI/CO	● ● ● ● ●
Accounts Payable	● ● ● ● ●	SAP ECC	● ● ● ● ●
Accounts Receivable	● ● ● ● ●	SAP S4HANA	● ● ● ● ●
End user training	● ● ● ● ●	Bank statement	● ● ● ● ●

EXPERIENCE**Order to cash Analyst**

Accenture Mar 2021 - Present

- Responsible for uploading MT940 file or to check the file in AL11 if it gets stuck or not uploaded.
- Experience in High Radius, SAP(FICO), (Hana) & Excel for applying different types of payment across multiple regions.
- Monitored customer accounts on regular basis to catch discrepancies. Received and recorded cash, cheque and transfers.
- Created automated workflows for more efficient processing of recurring tasks. Processed incoming wire transfers, ACH payments, Special GL transactions, credit card payments and check deposits into the accounting system. Handling most complicated and two most main regions of my process
- Working on Digi forms, Blackline reconciliation (Main bank and clearing GL) and responsible for GL handling for main bank and In-house bank
- Responsible for training new hires colleagues.
- Performed detailed analysis of large volumes of data in order to identify potential errors or inconsistencies in payment processing activities.
- Responsible for processing of (Monthly & Weekly) DD and Rebate in F110 and adding and removing documents based on email requests.
- Responsible for Feban Clearing (Posting area 1 & posting area 2)

Cash application specialist

Genpact Dec 2018 - Feb 2021

- Application of payments under different regions using SAP
- Handling different types of requests raised by collectors & customer like Super form, Paper form, Cash Task, etc.
- Planning different types of new tools to improve the efficiency of the team and process as a whole.
- Resolve all collections queries and request coming via E-mails.
- Responsible for Auditing high radius payments processed by 40 team members.

Account assistant

Ashish Kishan Gupta & Co. Jul 2017 - Nov 2018

- Responsible for processing journal entries of sales and purchase
- Responsible for Bank reconciliation
- Responsible for processing Contra entries from bank statements

SAP FI KNOWLEDGE

- Responsible for training new hired employees.

FI Customization: General Ledger FI-GL Configuration

- Creation of organizational elements.
- Creation of variants: defining and customizing periods and document types.
- Define chart of accounts, account groups and general ledger accounts.
- Enabling document splitting and tolerance groups.
- Creation of reference documents.
- Settings for foreign currency transactions.
- Enabling extended withholding tax and tax on sales and purchase.
- Posting of transactions.

Accounts Payable (FI-AP):

- Creation of vendor groups and vendor master records.
- Configuring special G/L indicators.
- Configuring settings for **Automatic payment program** and payment terms.

Accounts Receivable (FI-AR):

- Creation of customer groups and customer master records.
- Configuring special G/L indicators.
- Configuring settings for **Dunning**, interest calculation and payment terms.

Bank Accounting (FI-BL):

- Creation of bank master records.
- Define house bank characteristics.
- Check management.

Asset Accounting (FI-AA):

- Creation of chart of depreciation, depreciation area, depreciation key, depreciation methods and asset class.
- Creation of legacy assets, acquisition, retirement, transfer and scrapping of assets.
- Depreciation run.

EDUCATION

Master of Business Administration

Dr. A.P.J. Abdul Kalam Technical University *Aug 2019 - Jun 2021*

Bachelor of commerce

Maharishi Dayanand University *Aug 2014 - Jun 2018*

COURSES

SAP FICO POWER USER

HENRY HARVIN

Business Accounting and Taxation

Edupristine

Tally ERP

Swastik Institute of IT & Management

AWARDS

- Got Three times spot award and 1-time bronze award in GENPACT
- Got two times Gems award in Accenture
- Got core value champion award in Encore awards
- Got bravo award from clients for helping them in audit request in minimal time
- Got Client appreciation for two continuous years for wonderful year end in Accenture
- Got appreciation from Clients and senior management for a successful Go-Live in Genpact

LANGUAGES

English



Hindi



**PERSONAL
SKILLS**

Punjabi



Haryanvi



IT SKILLS



Adaptability



Problem-solving



Critical thinking



Creativity



Leadership



Teamwork



Time management

