

KARTIKAY MEHRA

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New Delhi

ABOUT ME

I am a certified SAP FI-CO consultant with 2.5 years of diverse corporate experience across various departments, aspiring to establish a career in SAP. I am actively pursuing a challenging role as a SAP Consultant within an organization. My expertise encompasses a robust grasp of the SAP FI-CO Module, comprehensive understanding of business processes and organizational structures, proficient accounting skills, and hands on experience of implementations drills. I am adept at enhancing efficiency, achieving successful results, and fostering collaboration within multifaceted teams.

SAP FI-CO SKILLS SUMMARY

- Understanding the implementation cycle and business protocols, including module integration.
 - Development of the Financial (FI) organizational structure.
 - Supervision of General Ledger (GL) accounts and management.
 - Oversight of Accounts Payable and Accounts Receivable operations.
 - Creation and maintenance of finance module variants.
 - Administration of document categories.
 - Management of bank accounts.
 - Handling of foreign currency transactions.
 - Implementation of dunning processes and discount management.
 - Proficiency in asset accounting, including asset class management.
 - Knowledge of Controlling procedures.
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SAP FINANCE SKILLS

- Basic configurations like creation of company, company code, business area, functional area, profit center.
- Financial Accounting Global Settings Configuration - Creating and assigning -
 - Defining the Fiscal Year Variant.
 - Managing Posting Period Variants to open and close posting periods.
 - Setting up Field Status Variants.
 - Defining Posting Keys.
 - Document types and number ranges.
- General ledger accounting -
 - Creation of GL account.
 - Implementing Universal Journal.
 - Managing Open item processes.
 - Holding a document, parking the held document and posting the held document.
 - Reversing documents.
 - Display item status.
- Bank Accounting -
 - Creating and maintaining house bank.
 - Creating and managing bank master data
 - Setting up cash journal
 - Petty cash accounting
- Accounts Payable -
 - Creation of vendor account.
 - Creating and assigning number range, tolerance group to vendor account group.

- Creating business partner/ vendor master.
 - Posting and clearing purchase invoice.
 - Check Management -
 - Check management configuration.
 - Maintaining check lots.
 - Defining void reason codes.
 - Voiding unused and issued check.
 - Check register.
 - Canceling payments.
 - Account Receivables -
 - Creation of customer account group.
 - Creating and assigning number range and tolerance group for customer account.
 - Creating customer master.
 - Posting sales invoice, incoming payments.
 - Displaying customer line items.
 - Dunning -
 - Defining dunning area.
 - Defining dunning procedure.
 - Executing the dunning procedure.
 - Asset Accounting -
 - Creating and maintaining assets master data.
 - Asset Acquisition and other transactions.
 - Creating and maintaining asset class.
 - Acquiring, charging depreciation, retiring through scrap and deleting an asset.
 - Withholding Tax
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SAP CONTROLLING SKILLS

- Maintaining Controlling Area
 - Creating and maintaining Cost Center.
 - Creating and maintaining Profit Center.
 - Cost Element accounting.
 - Internal Orders.
 - Profitability Analysis.
 - Activity-Based-Accounting.
 - Product Cost Controlling.
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SAP FI-CO IMPLEMENTATION DRILL PROJECT EXPERIENCE

- Kasturi & Sons Limited SAP implementation project by TCS.
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KEY COMPETENCIES

Process improvement	Report writing and presenting	Strong interpersonal skills
Decision making	Critical thinking skills	Proactive and self-motivated
Leadership	Excellent communication skills	Exceptional organizational skills

TECHNICAL SKILLS

- SAP R/3 ECC 6.0
- SAP S4 HANA
- Microsoft Office (excel, word, power point)

PROFESSIONAL EXPERIENCE

Juno School Of Business

Aug 2022 - December 2023

Assistant Manager - Corporate Relations (Career Advisory)

- Managing data of sales and payments on daily basis.
- Establishing connections with organizations to provide opportunities to enrolled learners. Organization onboarded (**Adobe, NASSCOM, DTDC, Michael Page, Schindler Group, Udaan, Thyrocare, Euronics, KPMG** and many more)
- Worked with marketing team to manage and edit social media content to build brand name and increase attraction.
- Analyzing and studying data to increasing the reach and followers of the YouTube and social media page.
- Discussing & implementing strategies to increase revenue and build a stable process for the growth of the organization.
- Worked on multiple projects to improve the quality of services to candidates and to facilitate their learnings (designed and managed LMS course content and workbook)

Snaphunt Pte. Ltd. (Singapore)

Sep 2021 - Aug 2022

Consultant - Talent Solutions

- Attracting candidates to our platform and helping them with queries.
- Has worked with the compliance team on multiple projects.
- Measuring and analyzing data on a weekly basis to compete and fulfill our desired goals.
- Developing strategies to increase revenue and build a stable process for the growth of the organization.
- Discussing strategies to attract candidates and generating leads for our platform.
- Coordinating with the sales and talent team and providing them support in finding desired candidates.

EDUCATION

Bachelor of Commerce, 2019

University of Delhi. CGPA - 6.455

XII Senior Secondary, 2016

Kulachi Hansraj Model School CBSE Board.
CGPA - 8.23

CERTIFICATIONS

Certification in SAP FI-CO Module. 2024

SAP FICO Power User Program - 82%

Institute - Henry Harvin

SAP Gold Partner Certification. 2024

SAP S/4 HANA Finance - Financial Accounting

Institute - JIMS (Jagan Institute Of Management Studies)

Advance Diploma in SAP FI-CO Module. 2019

Institute: ERP SCHOLARS. Grade: A+

EXTRACURRICULAR ACTIVITIES

Event Head (Satyawati College)

Had lead the fresher's event (Neev, 2018) in college.